

TSOLWANA MUNICIPAL SERVICE DELIVERY BUDGET & IMPLEMENTATION PLAN (SDBIP) 2009-10

Key Priority Area	Project to be implemented	Ward	Source of budget	EXPENDITURE PROJECTION FOR 2009-10												Accountable Manager		
				MTEIF BUDGET 2009-10	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Jun	
Financial Viability	Conduct conversions for compliance with GRAP	N/A	3150/2037	445,000			148,000			148,000				148,000				CFO
	Improve automated systems for internal controls	N/A	3150/2020	240,000	-	-	80,000	-	-	-	80,000	-	-	80,000	-	-	-	CFO
	Train staff on automated systems	N/A	3150/2021	200,000			50,000			50,000			50,000			50,000		CFO
	Produce regular monthly and Quarterly financial reports (s71 MFMA)	N/A	3150/2025	100,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	12,000		CFO
	Issue memos for management inputs on s72 report by 31 October 2009	N/A	OPEX	-														CFO
	To produce 2008/9 s72 report (Annual) by January 2010	N/A	3150/2023	120,000					20,000	30,000					50,000			CFO
	Prepare and adopt 09/10 COMPLIANT (New format 2009) budget by 31 May 2009	N/A	3150/2026	100,000		10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000		CFO
	Internal audit function/Audit Committee	N/A	3150/2032	R 350,000			87,500			87,500			87,500				87,500	Municipal Manager
	Preparation of audited financial statements	N/A	3150/2035	200,000		6,000											194,000	CFO
	Action plan for responding to audit queries 08/09	N/A	OPEX	-														CFO
	Cleansing of billing database	N/A	3150/2033	100,000	5,000		80,000	5,000	-	-	-							CFO
	Implement Valuation Roll/Interim Valuations and rate tariff in line with Property Rates Act	N/A	3150/2027	120,000			30,000			30,000			30,000				30,000	CFO
	SBIP to integrate to/in fin system		3150/2024	100,000	5,000		-	50,000		-	20,000	20,000			20,000		5,000	CFO
	Website Hosting/uploac		3150/2031	20,000														
	Develop and implement revenue improvement strategy	N/A	OPEX	-														
	SCM database implementation/training SC Officer	N/A	3150/2028	100,000		30,000			30,000					40,000				CFO
	PMS intergrate into FME		3150/2022	250,000	5,000		135,000					160,000						
	Review of the SCM policy	N/A	OPEX	-														CFO
	Develop a Risk Management Pla	N/A	CHDM	-														CFO
	Credible information on FME		3150/2030	180,000		40,000				60,000				80,000				
Develop and update asset register in line with GRAP requirements	N/A	3150/2029	100,000			25,000			50,000			75,000				100,000	CFO	
Resolve on the suitable internal audit option within 2009/10	N/A	OPEX	-														Municipal Manager	
Expand scope of internal audit to include PM auditing (Audit Committee)	N/A	OPEX	-														Municipal Manager	
Identify suitable land and sort ownership status & design construction plans	N/A	MIG	R 1,100,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	Municipal Manager	
Develop BP and submit to potential funders	N/A	OPEX	R 80,000			80,000											Municipal Manager	
Provision of continuous leadership and oversight to municipal administration	N/A	OPEX	R -														Municipal Manager	
Establishment of a PMU	N/A	1101/2012	R 345,033		31367	31367	31367	31367	31367	31367	31367	31367	31367	31367	31367	31367	Municipal Manager	
Establishment of a PMU	N/A	5303/2012	R 74,300		6755	6755	6755	6755	6755	6755	6755	6755	6755	6755	6755	6755	Municipal Manager	
Review organogram	N/A	2150/2047	R 150,000			50000		50000									Corporate Services	
Provide for establishment of a town planning & building control function	N/A	5200/2606	R 80,000														Community Services	
promote good relations between employe and worker representative	N/A	OPEX	-		7200	7200	7200	7200	7200	7200	7200	7200	7200	7200	7200	8000	Corporate Services	
conduct regular health inspections and report	N/A	OPEX	-														Corporate Services	
procure a retainer contract with a legal firm	N/A	OPEX	-														Corporate Services	
Install record management and archive system	N/A	DLGH	-														Corporate Services	
Upgrade and integrate internal IT platforms	N/A	3150/2048	50,000														Corporate Services	
Procure and install automated PM system	N/A	FMG	250,000	25,000	125,000	75,000	25,000										Municipal Manager	
Design and implement Special programmes to support Youth, Women, Disabled and other vulnerable groups in our society	All	5200/2202	50,000			15,000	-		15,000	-		15,000			5,000		Community Services	
Accredited training for staff in critical areas	N/A	2150/2233	90,000			22,500			22,500			22,500				22,500	Corporate Services	
Accredited training for staff in critical areas		4550/2233	30,000						15,000							15,000	Corporate Services	
Accredited training for staff in critical areas		4650/2333	20,000					10,000				10,000					Corporate Services	
Accredited training for staff in critical areas		5300/2233	30,000			15,000					15,000						Corporate Services	
Ward Committees Participator	ALL	2150/2039	180,000	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	Corporate Services	
Develop HR development strategy in line with WSP	N/A	DLGH	150,000														Corporate Services	
Review EEP and set equity targets and report	N/A	OPEX	-														Corporate Services	
Establish functional representative forum for IDP and engage all wards through Mayoral Imbizos on IDP + Budget	N/A	1100/2210	R 50,000	0	0	15,000	0	15,000	0	0	0	0	20,000	0	0	0	Municipal Manager	
Review and implement communication strategy	N/A	OPEX	-														Corporate Services	
Workshop on functioning of IGR	N/A	DLGH	20,000														Corporate Services	

Good Government	Establish a functional desk in all three centres of Tarkastad, Hofmeyr and Ntabethemba for customer queries regarding all municipal services	N/A	OPEX															Corporate Services	
	Provide continuous secretariat to council and its structures	N/A	OPEX	-														Corporate Services	
	Review and adopt 2010/11 IDP	N/A	DLGH	R	250,000	20,830	20,830	20,830	20,830	20,830	20,830	20,830	20,830	20,830	20,830	20,830	20,830	20,830	Municipal Manager
	Review and adopt 2010/11 PMS, automate and cascade	N/A	OPEX	R	150,000	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	Municipal Manager
	Cascading PMS	N/A	2150/2006	R	80,000		20,000		20,000		40,000							Corporate Services	
	Review and adopt 2009/10 SDBIP	N/A	OPEX	R														Municipal Manager	
	Develop by-laws and policies	N/A	MSIG	R	50,000	0	0	0	0	0	0	0	0	0	0	50,000	0	0	Corporate Services
Local Economic Development	Lobby the department of public works to commit support for the initiative	N/A	OPEX/DLGH															Municipal Manager	
	Develop LED strategy	N/A	S200/2017		125,000		12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	Community Services
	Obtaining right from DME to issue SAND mining permits	N/A	OPEX		-													Community Services	
	Lobby SCM to incorporate relevant clauses in project contracts	N/A	OPEX		-													Corporate Services	
	Facilitate removal of alien species		DEAT & AGRIC		850,000		50,000	150,000		150,000		250,000		250,000				Community Services	
	Develop environmental management sector plan with support from DEAT		DEAT		-													Community Services	
	Develop Agric development plan with DoJ and DM IPED	N/A	OPEX		-													Community Services	
	Lobby DM and DoA for funding of revitalization of local scheme	N/A	OPEX		-													Community Services	
	lobby DoA to erect windmills in priority areas	N/A	OPEX		-													Community Services	
	Participate in support initiatives by DoJ	N/A	OPEX		-													Community Services	
	Facilitate implementation of commitments by DoA's Siyazondla programme	N/A	OPEX		-													Community Services	
	Nasazinaa livestock farming in Tarkastad	4	DoLA		6,770,408	564,200	564,200	564,200	564,200	564,200	564,200	564,200	564,200	564,200	564,200	564,200	564,200	564,200	Community Services
	Brynston and Rutjes Farm livestock and crop production farming in Tarkastad	4	DoLA		18,144,000	151,200	151,200	151,200	151,200	151,200	151,200	151,200	151,200	151,200	151,200	151,200	151,200	151,200	Community Services
	Gakrsho livestock and crop production farming in Tarkastad	4	DoLA		2,069,067	172,422	172,422	172,422	172,422	172,422	172,422	172,422	172,422	172,422	172,422	172,422	172,422	172,422	Community Services
	Casparskop livestock farming in Hofmeyr	5	DoLA		3,954,000	329,500	329,500	329,500	329,500	329,500	329,500	329,500	329,500	329,500	329,500	329,500	329,500	329,500	Community Services
	Belmont farm livestock farming in Tarkastad	4	DoLA		3,600,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	Community Services
	Kuyasa farming in Tarkastad	4	DoLA		4,706,593	392,213	392,213	392,213	392,213	392,213	392,213	392,213	392,213	392,213	392,213	392,213	392,213	392,213	Community Services
	Wintberg farms livestock and crop production farming in Tarkastad	4	DoLA		18,500,000	1,541,667	1,541,667	1,541,667	1,541,667	1,541,667	1,541,667	1,541,667	1,541,667	1,541,667	1,541,667	1,541,667	1,541,667	1,541,667	Community Services
	Middelkraal farm livestock and crop production farming in Tarkastad	4	DoLA		9,500,000	754,166	754,166	754,166	754,166	754,166	754,166	754,166	754,166	754,166	754,166	754,166	754,166	754,166	Community Services
	lobby DoA to erect dipping tanks in priority areas	N/A	DoA		-														Community Services
lobby DoA to erect shearing sheds in priority areas	N/A	OPEX		-														Community Services	
lobby DoA to fence lands and commonage in priority areas	N/A	OPEX		-														Community Services	
construct and finalise thornhill pour	1	OPEX		-														Community Services	
Establish PPPs with strategic organisations	All	OPEX		-														Community Services	
lobby DSAC to support local producers with linkages to market	All	OPEX		-														Community Services	

